

Services Committee - Guildhall Budget 2023-24
Saltash Town Council
For the 5 months ended 31 August 2023

Account	Actual 2022/23	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept 2024/2025	Notes	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29
Guildhall Operating Income										
Guildhall Income										
4200 GH Income - Guildhall Bookings	1,916	10,261	1,383	8,878	2,371	Based on YTD Income	2,544	2,730	2,929	3,143
4201 GH Income - Guildhall Refreshments	342	257	145	112	249	Based on YTD Income	267	287	308	330
4206 GH Income - Guildhall Misc Property Income (Rename Code Guildhall Photocopying Income)	4	232	2	230	5	Based on YTD Income	5	6	6	6
Total Guildhall Income	2,262	10,750	1,530	9,220	2,625		2,816	3,022	3,243	3,479
Total Guildhall Operating Income	2,262	10,750	1,530	9,220	2,625		2,816	3,022	3,243	3,479
Guildhall Operating Expenditure										
Guildhall Expenditure										
6400 GH Rates - Guildhall	8,608	9,808	9,899	9	10,622	Current YTD + CPI 7.3%	11,397	12,229	13,122	14,080
6401 GH Water Rates - Guildhall	517	847	103	744	909	Current Budget + CPI 7.3%	975	1,047	1,123	1,205
6402 GH Gas - Guildhall	3,819	6,500	756	5,744	5,551	Based on Annual kwh at current rate +15%	5,956	6,391	6,858	7,358
6403 GH Electricity - Guildhall	4,078	13,000	1,055	11,845	6,066	Based on Annual kwh at current rate +15%	6,509	6,984	7,494	8,041
6404 GH Fire & Security Alarm - Guildhall	743	1,396	508	888	1,498	Current Budget + CPI 7.3%	1,607	1,725	1,851	1,986
6408 GH Cleaning Materials & Equipment - Guildhall	1,270	1,129	560	569	1,212	Current Budget + CPI 7.3%	1,300	1,395	1,497	1,607
6409 GH Boiler Service & Maintenance	463	1,135	0	1,135	1,218	Current Budget + CPI 7.3%	1,307	1,402	1,505	1,615
6410 GH General Repairs & Maintenance	2,838	2,838	1,059	1,779	3,046	Current Budget + CPI 7.3%	3,268	3,507	3,763	4,038
6411 GH Entertainment Licenses	0	1,000	0	1,000	1,073	Current Budget + CPI 7.3%	1,151	1,235	1,326	1,422
6412 GH Lift Service & Maintenance	3,691	3,303	1,073	2,230	3,632	Qtrly Maint £671 + £700 for parts. + CPI 7.3%	3,897	4,182	4,487	4,814
6413 GH Refreshment Costs - Guildhall	133	414	117	297	445	Current Budget + CPI 7.3%	477	512	550	590
6414 GH Equipment - Guildhall	176	1,108	0	1,108	1,189	Current Budget + CPI 7.3%	1,276	1,369	1,469	1,576
6418 GH Professional Fees	1,950	10,000	300	9,700	10,730	Current Budget + CPI 7.3%	11,513	12,354	13,256	14,223
6420 GH Legionella Risk Assessment (Guildhall) (Delete Code)	385	500	210	290	0	Testing now being carried out in-house				
Total Guildhall Expenditure	28,672	52,978	15,638	37,340	47,191		50,636	54,332	58,299	62,554
Guildhall Staffing Expenditure										
Guildhall Staffing Expenses	218	454	45	409	488	Current Budget + CPI 7.3%	524	562	603	647
6678 ST GH Staff Training (Guildhall)	76	565	0	565	607	Current Budget + CPI 7.3%	651	699	750	805
Guildhall Staffing Costs	22,634	37,386	9,461	28,174	40,009	PROVISIONAL FIGURE - Awaiting new NJC Scale & HMRC Rates - figures based on 22/23 NJC Scale + 3% for 23/24 + 5% for 24/25	42,010	44,111	46,316	48,632
Total Guildhall Staffing Expenditure	22,928	38,405	9,506	29,148	41,104		43,185	45,371	47,669	50,083
Total Operating Expenditure	51,600	91,383	25,144	66,488	88,295		93,821	99,704	105,967	112,638
Total Guildhall Operating Expenditure	51,600	91,383	25,144	66,488	88,295		93,821	99,704	105,967	112,638
Total Guildhall Operating Surplus/ Deficit	(49,338)	(80,633)	(23,614)	(57,268)	(85,670)		(91,004)	(96,682)	(102,725)	(109,158)
Guildhall EMF Expenditure										
6470 GH EMF Guildhall Maintenance	7,290	20,000	335	79,968	0	As Per 5 Year Plan	6,500	6,500	6,500	6,500
6696 ST GH EMF Staff Contingency (Guildhall)	0	739	0	15,399	0		0	0	0	0
Total Guildhall EMF Expenditure	7,290	20,739	335	95,367	0		6,500	6,500	6,500	6,500
Total Guildhall Expenditure (Operational & EMF)	58,890	112,122	25,480	161,855	88,295		100,321	106,204	112,467	119,138
Total Guildhall Budget Surplus/ (Deficit)	(56,627)	(101,372)	(23,950)	(152,635)	(85,670)		(97,504)	(103,182)	(109,225)	(115,658)